

Student Registration ID									
H	U								

Enrollment No.					
U	B	D	P		



**UNIVERSITY OF BUSINESS**

*An Exclusive Business Research University moulding*



**DOCTORAL PROGRAMS (UBDP)**

*accomplished professionals to the core of their potential*

(Parent University - Hispanoamericana Justo Sierra, Mexico)

**APPLICATION FOR ADMISSION  
DOCTOR OF BUSINESS ADMINISTRATION (DBA)**

**1. PERSONAL DETAILS (PLEASE USE BLOCK LETTERS)**

Title : Mr.  Mrs.  Ms.  Miss

Gender : Male  Female

Family Name (as shown in your passport):

First Name (as shown in your passport)

Former Family Name (if applicable)  Date of Birth :  Day  Month  Year

Citizenship :  Country of Birth :  Current country of residence :   
(if different from country of birth)

Visa status and Proof if applicable

Mailing address:

Permanent address

P.O. Box or Street Address

P.O. Box or Street Address

Suburb/Town

Suburb/Town

State/Province  Post Code

State/Province  Post Code

Country

Country

Telephone Country Code  Area Code  Number

Telephone Country Code  Area Code  Number

Mobile

Mobile

Facsimile Country Code  Area Code  Number

Facsimile Country Code  Area Code  Number

Prior to enrolment, correspondence will normally be sent to your email address, if applicable.

Email

Email

**2. COURSE APPLICATION:**

I wish to apply for : Doctor of Business Administration (DBA)

Academic Unit/Faculty : 3 years DBA

4 years Integrated DBA



**3. ENGLISH LANGUAGE REQUIREMENTS:**

Applicants from countries or school where English is not an official educational language, should provide a TOEFL minimum score of 79 (internet based) /213 (computer based) /550 (paper based) or an equivalent result of other recognized English language test.

Is English your first language? Yes  No

Have you completed your previous studies (degree program/s) in a country where English is the official language? Yes  No

If no, give date of passing with score

	<u>Date of Passing</u>	<u>Score</u>	<u>Remarks</u>
TOEFL (Internet based)	<input type="text"/>	<input type="text"/>	<input type="text"/>
TOEFL (computer based)	<input type="text"/>	<input type="text"/>	<input type="text"/>
IELTS ( Academic)	<input type="text"/>	<input type="text"/>	<input type="text"/>

**4. ACADEMIC BACKGROUND:**

Please list all tertiary education qualifications, starting with the highest including any currently being pursued,

Qualification	Institution	Country	Duration	Date Completed	Grade/Result
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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**5. RESEARCH PROPOSAL:**

The application of each student requesting for DBA enrolment should accompany a detailed 3-5 pages proposal stating his/her intellectual curiosity, reason for undertaking such Research coupled with his professional and academic background in detail.

**6. CURRICULUM VITAE:**

Attach curriculum vitae with detailed summary about Academic background alongwith professional exposure.

**7. FINANCE FOR STUDY:**

Self  Sponsored  If Sponsored, please give name, address and contact details of the Sponsor.

**8. OTHER IMPORTANT INFORMATION TO THE APPLICANTS:**

1. Change of name: if you have changed your name since completing high school or tertiary level examinations, or if any of your documents show a name which is different from the one that you have used on this application form, then you must present certified documentary evidence of the change (marriage certificate, passport).
2. The application for enrolment must be signed by the applicant. Irrespective of signed application or online, it is implied that once you enroll as UBDP student, you are liable to follow and accept the rules and regulations of the University which are already described in the University e-portal.
3. Student who paid fee for the current semester shall not be refunded while in special cases, fee paid in advance for unattended Semester shall be refunded proportionally.



**9. DOCUMENTATION TO ACCOMPANY THE FORM:**

Please attach certified copies of academic records and evidence of successful completion of all qualifications, including English language test results, if applicable as per sl. no. 3 above. Documents not in English must be officially translated. After getting preliminary approval for enrolment, the student should submit original certificate with the attestation of Mexican Embassy in the respective countries for official DBA Registration.

Check list as to whether you attached:

All academic transcripts including English translations (certified copies)       The research proposal       The Curriculum Vitae

The English language test results if applicable       The Proof of Visa if applicable       12 nos. passport size photographs

**10. PREFERRED MODE OF PAYMENT OF FEE :**

Online       Cash       Draft       Bank Transfer

All payment to be made to University of Business Doctoral Programs, A/C No. 10008087020001 with Abu Dhabi Commercial Bank, Sharjah Main Branch, Swift Code ADCBAEAA Sharjah, U.A.E. Student can also make payment either at the University Head Quarters, or Group Corporate Office or at Main Training Campus as shown at 'Contact Us' page.

**11. DECLARATION AND SIGNATURE**

1. I declare that the research proposal I have submitted as part of my application is my own and that I have not copied from any other sources.
2. I declare that the signature on this form is genuine and even if is enrolled Online, still I authorize UBDP to treat it as signed one.
3. I will inform the University immediately if there is any change to the information I have given in this application.
4. I understand that the University may change or reverse any decision made on the basis of incorrect or incomplete information which my agent or I may have provided.
5. I confirm that I am not undergoing any criminal proceedings either in my own country or in the country of my residence.
6. I agree that the University may obtain official records from any educational institution or organization where I have previously attended.
7. I authorize the UBDP to release any personal information they may hold about me to any other educational institution which is seeking to verify my personal data.
8. If the payment for my course is made by a sponsor, I authorize UBDP to release any information to my sponsor regarding my application and subsequent enrolment including my subject results, progress reports, and enrolment and contact details, if called upon.
9. I agree to be bound by all the Rules and Regulations and any relevant Policies of the University.
10. I understand that I am fully responsible for my education, living expenses and visa expenses, if any, while studying at the University.
11. I understand and agree to abide by the requirements of a student visa holder whilst in the United Arab Emirates.
12. I have read, understood and accept the University's fee policy including forfeiture of current Semester fee.

I declare that all the information I have given in this application is true and correct, and is not false or misleading. I understand that giving false or misleading information will lead to my expulsion from the University.

**Applicant's Signature**

**Date :**



**OFFICE USE ONLY - DIRECTOR OF ACADEMICS TO COMPLETE**

Academic qualifications met :            No             Yes  if yes, Score out of 100 :

English language requirements met :    Yes             No

1. Is admission recommended?        Yes             No

2. For the degree of                        3 years DBA     4 years DBA

3. Accepted Basic Qualification for DBA with Name of University :

4. Date of Joining :             Name of Research Advisor:

5. Recommendation if the application is rejected. :

6. Name of the person instrumental in this Candidate enrolment. :

7. Thesis Title:

8. Pre-doctoral completion date :             Dissertation Defense date :

Remarks by the Director (Academics) and Course Coordinator


Course Coordinator

Director (Academics)

Rector

Approved

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**UNIVERSITY HEAD QUARTERS**  
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